



Coast Meridian Elementary January 21, 2020 PAC Agenda

**Tuesday, January 21, 2020 at 7:00pm
School Library**

- 1. Meeting Called to Order Amanda
- 2. Principal's Report Mrs. Flanagan
- 3. Treasurer's Report Priya

Old Business

- 4. Approve Minutes of November meeting All
- 5. February Meeting Date Amanda
- 6. Scholastic Teacher Credits Update Amanda

New Business

- 7. Fun Lunch Changes Amanda & Sharon
- 8. Treat Days Sharon
- 9. Family Movie Night Sharon
- 10. Family Fun Night Kam
- 11. DPAC Update Kam
- 12. PAC Printing at the School
- 13. Meeting Adjourned

Coast PAC Meetings
TBA

North Surrey PAC Meetings
Wed Mar 12, 2020
Wed May 20, 2020

DPAC Meetings
Wed Jan 22, 2020
Wed Feb 26, 2020
Wed Apr 22, 2020

PAC Meeting - Principal's Report - January 21, 2020
Amber Flanagan

1. New Staff:

- a. Mrs. Stark - Intern Principal
- b. Mr. McEwan - ABA Worker

2. **Jingle Bell Walk**- the Jingle Bell Walk went very well- we may go back to the bags next year as that may be a factor in why we had - thank you PAC for your help with supervising and giving out hot chocolate for the students.
3. **Jump Rope for Heart** - the kick off assembly will be February 11 and we will have our jump rope event February 25. Donation envelopes will be sent home at that time. Classes will go to the gym in pairs where we will have leadership students leading stations in the gym.
4. **Restorative Practice** - we have a child and youth care worker coming into the school once per week to run restorative circles with some intermediate students. This is a wonderful program that helps create classroom community.

Restorative practices is a social science that studies how to improve and repair relationships between people and communities. When young people get in trouble at school, traditional forms of discipline do not aim to repair harm or address the circumstances that led to the conflict. Numerous studies show that suspensions and expulsions do not alter bad behaviour; in fact, they can feed it by alienating students from the classroom and school community. Educators and administrators are increasingly interested in using restorative practices that build on values such as empathy, responsibility and community. Schools that utilize restorative practices have seen significant results and an overall improved school atmosphere.

5. **Young Actors Project** - the YAP started last week - each class has the program for 90 minutes 3 times per week - the students are loving the program so far - thank you PAC for funding this program for our students.

Upcoming Events:

January 31 9:00-10:00am - Ready, Set, Learn

February 11- Jump Rope for Heart Kick Off Assembly

February 12 - Theatre Sports Presentation- All Grades

February 25 - Jump Rope for Heart Event

February 26 - Anti-Bullying Day and Assembly

COAST MERIDIAN PARENT ADVISORY COMMITTEE-MEETING COPY

Treasurers Report to December 31, 2019		
Opening Balance as of December 1, 2019	32,131.93	
Income	(679.55)	
Expenses	1,427.16	
Closing Bank Balance as of December 31, 2019		30,025.22

Summary 2019-2020 (As of December 31, 2019)	
Total Year to Date Income	\$8,424.58
Total Year to Date Expenses	\$7,578.51
Total Budgeted Income	\$11,052.00
Total Budgeted Expenses	\$21,164.00

Chequing Account	20,024.43	
Gaming Account	9,946.15	
Membership Equity Shares	54.64	
Cash on Hand		30,025.22
<u>Less Commitments:</u>		
NONE	0.00	
Total of Commitments		0.00
CASH AVAILABLE FOR USE		30,025.22

INCOME/PROFIT	To Dec 31	2019/2020 year to date	2019/2020 BUDGET
<u>Chequing Account</u>			
Donations	0.00	0.00	0.00
Fundraiser: Art Cards	0.00	0.00	0.00
Fundraiser: Family Night (Carnival)	0.00	0.00	750.00
Fundraiser: Chocolates	0.00	0.00	0.00
Fundraiser: Family Photo Night	0.00	0.00	0.00
Fundraiser: Lunch Lady	0.00	0.00	0.00
Fundraiser: Meet the Teacher Potluck	0.00	0.00	0.00
Fundraiser: Movie Night	0.00	0.00	100.00
Fundraiser: Neufeld Farms	0.00	745.45	500.00
Fundraiser: Pub Night	0.00	0.00	0.00
Fundraiser: Fun Lunch	(902.53)	392.85	1,500.00
Fundraiser: Treat Day	222.98	413.39	100.00
Fun Lunch	0.00	0.00	0.00
PAC Float	0.00	0.00	0.00
Spring Concert Concession	0.00	0.00	0.00
Sports Day	0.00	0.00	0.00
Welcome Back Social	0.00	(91.10)	0.00
GST Rebate	0.00	483.99	250.00
School District Funding	0.00	0.00	170.00
Credit Union Membership Equity Shares Dividend	0.00	0.00	2.00
Interest	0.00	0.00	0.00
TOTAL CHEQUING ACCOUNT INCOME	(679.55)	1,944.58	3,372.00
<u>Gaming Account</u>			
BC Gaming Commission	0.00	6,480.00	7,680.00
Pub Night - Raffle and 50/50 Revenue	0.00	0.00	0.00
Interest	0.00	0.00	0.00
TOTAL GAMING ACCOUNT INCOME	0.00	6,480.00	7,680.00
EXPENSES	To Dec 31	2019/2020 year to date	2019/2020 BUDGET
<u>Chequing Account</u>			
Babysitting (General PAC Meetings)	0.00	140.00	140.00
Bank charges (cheques)	0.00	0.00	150.00
Christmas Cocoa & Candy Canes	154.89	154.89	200.00
Discretionary/Enrichment Funds - \$200 per department (Music and LST)	0.00	400.00	400.00
Finance & Corporate Relations: Annual Fee for Society's Act	0.00	0.00	40.00
ADST	0.00	0.00	0.00
Gifts - xmas, year end/ Spring Concert	75.00	75.00	300.00
Grade 7 farewell lunch	0.00	0.00	500.00
Fun Lunch (Munch a lunch)	0.00	0.00	700.00
PAC Float	0.00	40.00	40.00
PAC Photocopying for AGM	0.00	0.00	0.00
PAC Supplies (stamps, envelopes, coin rollers, copying)	0.00	0.00	75.00
PAC website fees	0.00	0.00	200.00

Pizza lunch - Sportsday	0.00	0.00	0.00
Planners for Students	0.00	0.00	0.00
Books for Classroom Libraries	0.00	0.00	0.00
Photocopying for PAC AGM documents	0.00	0.00	0.00
Playground Expansion Project (Basketball court + 2 benches)	0.00	0.00	0.00
Premium Tech Tubs (2- one for library and one for LST)	0.00	0.00	0.00
Principal's Discretionary Fund	0.00	200.00	200.00
Sports Day	0.00	0.00	200.00
Teacher's Enrichment/Discretionary Funds	0.00	2,910.00	3,300.00
Teacher's Wish List	0.00	971.35	1,000.00
Technology donation to Coast for school laptops	0.00	0.00	7,669.00
Toast to Coast (Parent/Teacher Luncheon)	0.00	0.00	225.00
Library Books - Matching Fund	0.00	0.00	0.00
Playground Equipment	0.00	0.00	0.00
School Crosswalk Sign	0.00	0.00	0.00
Computer Purchase	0.00	0.00	0.00
LCD TV and cart	0.00	0.00	0.00
Walk to School	0.00	0.00	0.00
Welcome back social	0.00	0.00	25.00
TOTAL CHEQUING ACCOUNT EXPENSES	229.89	4,891.24	15,364.00
CHEQUING ACCOUNT ACTIVITY	(909.44)	(2,946.66)	(11,992.00)
<u>Gaming Account</u>			
Earthquake Supplies	17.27	17.27	100.00
Fine Arts Performances	0.00	1,490.00	2,500.00
Tennis Rackets	0.00	0.00	0.00
YAP - Young Actors Project	1,180.00	1,180.00	0.00
Zumba	0.00	0.00	0.00
Hip Hop	0.00	0.00	3,200.00
TOTAL GAMING ACCOUNT EXPENSES	1,197.27	2,687.27	5,800.00
GAMING ACCOUNT ACTIVITY	(1,197.27)	3,792.73	1,880.00

<u>Reconciliation back to Fiscal Year End June 30th Balance:</u>	
Opening Bank Balance June 30th	29,179.15
Chequing Account Activity	(2,946.66)
Gaming Account Activity	3,792.73
Balance of Accounts (Cash on Hand)	<u>30,025.22</u>

Event Tracking - 2019 - 2020

Date	Description	Event Type	Income	Expenses	Stripe Fee	Profit	Co-ordinator
Sep 26, 2019	Meet the teacher Potluck	Community	\$ 51.00	\$142.10	\$ -	\$ (91.10)	Manjeet, Sukhvir
		Community Total	\$ 51.00	\$142.10	\$ -	\$ (91.10)	
Oct 24, 2019	Boston Pizza	Fun Lunch	\$ 843.75	\$583.86	\$ 29.39	\$ 230.50	Amy, Parm
Nov 07, 2019	Pizza Hut	Fun Lunch	\$ 594.25	\$438.99	\$ 20.70	\$ 134.56	Amy
Nov 22, 2019	Memphis Blues	Fun Lunch	\$ 698.00	\$650.07	\$ 23.93	\$ 24.00	Amy
Dec 06, 2020	Boston Pizza	Fun Lunch	\$ 967.25	\$633.68	\$ 33.17	\$ 300.40	Amy
Dec 20, 2020	Pizza Hut	Fun Lunch	\$ 680.25	\$453.51	\$ 23.70	\$ 203.04	Amy
		Fun Lunch Total	\$ 3,783.50	\$2,760.11	\$ 130.89	\$ 892.50	
Oct 30, 2019	Neufeld Farms	Fund Raiser	\$4,607.00	\$ 3,729.00	\$132.55	\$ 745.45	Amanda
		Fund Raiser Total	\$4,607.00	\$ 3,729.00	\$132.55	\$ 745.45	
Nov 15, 2020	Treat Day 1	Treat Day	\$ 283.80	\$93.39	\$ -	\$ 190.41	Sharon
Dec 13, 2020	Treat Day 2	Treat Day	\$ 301.15	\$78.17	\$ -	\$ 222.98	Sharon
		Treat Day Total	\$ 584.95	\$171.56	\$ -	\$ 413.39	
		Grand Total	\$ 9,026.45	\$6,802.77	\$ 263.44	\$ 1,960.24	


Coast Meridian Elementary PAC Meeting Minutes

Date	Jan 21, 2020
Time	7:00pm
Subject	Coast Meridian Elementary PAC Meeting Minutes
Chair	Amanda
Attendees	Amanda, Kam, Priya, Amy, Amar, Sharon, Shelley, Amber
Meeting Called to Order	Meeting called to order at 7:03pm
Chair Welcome	Amanda opened the meeting and welcomed everyone.
Principal's Report	<p>See Principal's report dated Jan 21, 2020</p> <ol style="list-style-type: none"> 1. Starting Monday next week Mrs. Flanagan is on leave, her position will be covered by Mrs. Stark. 2. Jingle Bell walk went really well, donations were down from last year so we're thinking of going back to attaching notices to bags. Maybe reassess the routes for next year to keep the younger kids off the busier roads. Really happy for the help we received from the SPA Church. 3. Event will be in February this year instead of June like we have in past years.
Treasurer's Report	<p>Update from Priya.</p> <p>For fun lunch we've made a little bit more money than is showing as it takes a while to come through from Munchalunch.</p> <p>Teacher's wish list we spent \$971.35 outside of Scholastic credits</p> <p>We've brought in around \$1900 this year in fundraising</p>
Old Business	<ol style="list-style-type: none"> 4. Amy motions to approve November minutes, motions passes 5. Next PAC meeting is February 25 6. We spent 2000 of our Scholastic credits. Order arrived and was delivered to teachers last week. There was one ordering error and we are working on a solution as returning/exchanging with scholastic is not an option.
New Business/ Updates	<ol style="list-style-type: none"> 7. Sharon and Amanda are taking over admin, Amy will run day of. We're trying out two new vendors. 8. Sharon and Amar. Feb 11 will be candy bags and leftover items from movie night (chips). March 4 Amar will run. Amar will run April and May ones.

	<p>9. Jan 31, profits looking good so far, we've sold approximately 75 tickets but pre-sales are still open.</p> <p>10. Friday May 22 is the suggested date. \$1700 for carnival games for the gym and event staff, delivery, set up, tear down and insurance. We need a large number of volunteers for the event, will be asking SPA Church for help. Move to approve the \$1700 budget by Amanda, motion passed</p> <p>11. Last meeting was November and a talk about what inclusion should look like for new teachers. Next meeting is tomorrow.</p> <p>12. We don't seem to have any record of paying for printing in the past. We could use the district reprographics if we have a week lead time.</p>
Next Meeting	February 25 at 7pm
Adjournment	Meeting adjourned at 8:35pm



Coast Meridian Elementary
PAC Meeting Sign-in Sheet
Tuesday January 21, 2020 – 7pm School Library

NAME	EMAIL ADDRESS
Kam Gill	
Priya Kandhadai	
Amy Thiessen	
Amanda Toynbee	
Amar Sull	
Sharon Fraser	
Shelley	
Amber	
	<div data-bbox="817 1038 1289 1169" style="border: 1px solid red; padding: 5px; color: red;">Email redacted for privacy</div>