



Coast Meridian Elementary October 1, 2020 PAC Meeting

Agenda:

**Thursday, October 1, 2020 at 8:00pm
Virtual Zoom Call**

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| 1. Meeting Called to Order | Amanda |
| 2. Principal's Report | Mrs.Flanagan |
| 3. New PAC Roles/Banking Changes | Amanda |
| 4. AGM Meeting Date (end of Oct) | Amanda |
| 5. Treasurer's Report | Sharon |

Old Business

- | | |
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| 6. Approve Minutes of June meeting | All |
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New Business

- | | |
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| 7. Amendment of Constitution | Sharon |
| 8. Gaming Grant Guidelines 2020 | Kam |
| 9. Pumpkin Patch | Amanda/Kam |
| 10. Neufeld Farm Fundraiser | Amanda |
| 11. Purdys Fundraiser | Sharon |
| 12. Book Fair Option Update | Rebecca or Amanda |
| 13. Playground | Sharon |
| 14. DPAC Update | Kam/Preet |
| 15. Infection Control Discussion | All |
| 16. Meeting Adjourned | |



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Meeting Notes:

Date	October 1, 2020
Time	8pm
Subject	Coast Meridian Elementary PAC Meeting
Chair	Amanda
Attendees	Sharon F. Amanda T. Gurpreet G., Stephanie K., Sheldon J., Kam G., Preet V., Nicole J., Amber F.
Meeting Called to Order	Meeting called to order at 8pm
Chair Welcome	
Principal's Report	<p>See Principal's Report dated Oct. 1, 2020</p> <ul style="list-style-type: none"> • Student Enrolment: • Student enrolment down this year 262 students total • There are 10 face to face classrooms • 2 Blended Learning classrooms • Grade K/1/2/3 Blended Ms. Deo & Ms. Didak • Grade 4/5/6/7 Blended Ms. Ng • Ms. Corness took leave this year <p>Health & Safety Update:</p> <ul style="list-style-type: none"> • School Staff is asking what sick student's symptoms are and if 10% of students have same symptoms then classroom gets extra cleaning. We have a daytime cleaner 9-5pm as well as a Night Cleaner who uses fogging machine to disinfect school every night. • If a person was at school during infection period, Fraser Health contacts school and a letter goes out. If not, then letter does not go out. School is not told if it is a staff or student. Fraser Health deals directly with person affected. School is to follow Fraser Health's directive. <p>FSA Test is moved to JAN/Feb this year due to COVID</p> <ul style="list-style-type: none"> • Technology Update: • Teachers are preparing to teach online just in case of COVID shutdown • Technology tools consent forms will be sent home • Digital Citizenship Form to be sent home • Fresh Grade form to be sent to new students • Office 360 is available to every student for free and can be accessed through student email which teachers can provide <p>Terry Fox Run:</p> <ul style="list-style-type: none"> • Total of \$455 was raised by 11 people. School is continuing to remind about online donations.



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	<p>School Activities:</p> <ul style="list-style-type: none"> No Field trips this year due to COVID however school is trying to develop virtual sessions-TBD <p>Parent Open House:</p> <ul style="list-style-type: none"> This year, parents are not allowed in classrooms due to COVID. Alternative options are call or email teacher.
<p>New PAC Roles/ Banking Changes</p>	<ul style="list-style-type: none"> Changes are usually made in May, due to COVID these are being carried over. 2 parents have left the PAC. Need to fill PAC roles so that we still qualify for gaming grant. Sharon has stepped up to take on Treasurer role. Need to update signing officers at the Bank Preet is the new DPAC Rep Nicole is taking over the PAC Social Media Rep role Kam is taking over as Vice Chair Gurpreet is willing to take over as Secretary if no one else does Nomination Papers will be sent out to officially vote
<p>AGM Meeting</p>	<p>Meeting set for October 29, 2020 2 weeks notice will be sent out</p>
<p>Treasurer's Report</p>	<ul style="list-style-type: none"> Projected Income will be down as there are only 2 Fundraisers planned. PAC moves to divert \$5/student for field trips to cover the cost of the Student Planners. Sharon moves to approve above, motion passed. Classroom Enrichment Fund \$5/student School would like PAC to cover cost of bringing Pumpkin Patch to school grounds as each student would receive a pumpkin. Total cost approx. \$650/700 Sharon moves to approve above, motion passed.
<p>Old Business</p>	<p>Move to pass June meeting minutes. Motion passed unanimously</p>
<p>New Business</p>	
<p>Amendment of Constitution</p>	<ul style="list-style-type: none"> Sharon proposes to change quorum language as meeting the quorum has been difficult previously. Do we need a vice chair? As well, School Planning Council no longer exists—move to strip this? Lastly, amend to change process in the event that PAC dissolves. Currently, all assets would go to another PAC in the school district. Move to re direct funds to Coast Meridian instead. Sharon to put forward above changes to be voted at AGM
<p>Gaming Grant Guidelines</p>	<ul style="list-style-type: none"> Typically receive \$20/student for field trips, performances. Action: Need to find out what we can use Gaming Funds for
<p>Pumpkin Patch</p>	<ul style="list-style-type: none"> Rondriso Farms will deliver Pumpkins at 11:30 on Oct 29, 2020. Kam to take lead on this. Need parent volunteers as well PAC looking to decorate.



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Neufield Farm Fundraiser	<ul style="list-style-type: none"> This year it will be all online orders and offer their Holiday Favorites Menu to encourage additional sales. Cut off for orders to be Nov. 12. Delivery in late Nov. Stephanie to help Amanda with logistics.
Purdy's Fundraiser	<ul style="list-style-type: none"> Purdy's Christmas catalogue will be used and 25% of sales go to school. Nov. 26th deadline to order and Pick up Dec. 08. Will need volunteers. Can we send catalogues home? Action: Amber to find out
Book Fair Option Update	<ul style="list-style-type: none"> Online option this year with delivery directly to student home address. 20% back in product rewards to school. The first possible date to start online orders is Oct. 19 which will run for a 2 week period. Amanda to ask Rebecca to inquire about starting online Book Fair.
Playground	<ul style="list-style-type: none"> PAC would like to help making playground inclusive for those requiring mobility assistance. Any equipment would be funded by PAC but School District is responsible for access. Action: Amber to look into this further. Amanda to not be part of discussions due to conflict of interest.
DPAC Update	<ul style="list-style-type: none"> Kam provided update on last meeting. All meetings will be held virtually this year. Oct. 28 is the next meeting. A live parent info night to be held on Oct.6, by Jordan Tinney.
Infection Control Discussion	<ul style="list-style-type: none"> Amber addressed this in her Principal's Report above.
New Business/Updates	<ul style="list-style-type: none"> Nicole inquired about Jump Rope for Heart Prizes from last year as her child did not receive her prize. Nicole to contact school directly.
Next Meeting	<ul style="list-style-type: none"> Oct. 29
Adjournment	<ul style="list-style-type: none"> Meeting adjourned at 9:08pm