



## Coast Meridian Elementary October 29, 2020 PAC Agenda

Thursday, October 29, 2020 at 8:00pm  
Virtual Zoom Call

1. Meeting Called to Order

Amanda

### **AGM Meeting:**

2. New PAC Executive Team Voting

Amanda

Chair, Vice Chair, Treasurer, Secretary, DPAC Rep

3. Vote on New PAC Constitution

Sharon

4. Vote on Preliminary 2020/2021 Budget

Sharon

### **General Meeting:**

5. Principal's Report

Mrs. Flanagan

6. Treasurer's Report

Sharon

### **Old Business**

7. Approve Minutes of October 1, 2020 meeting

All

### **New Business**

8. DPAC Update

Preet

9. Pumpkin Patch

Kam

10. Neufeld Farm Fundraiser

Amanda

11. Book Fair Update

Amanda

12. Purdys Fundraiser

Sharon

13. Playground

Kam

14. Meeting Adjourned



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<b>Date</b>	October 29 <sup>th</sup> , via Zoom
<b>Time</b>	8:00pm
<b>Subject</b>	Coast Meridian Elementary PAC Meeting Minutes
<b>Chair</b>	Amanda
<b>Attendees</b>	Amanda, Gurpreet, Kam, Preet, Sharon, Amber
<b>Meeting Called to Order</b>	Meeting called to order at 8:04
<b>Chair Welcome</b>	
<b>AGM Meeting</b>	<p><b>AGM Meeting:</b></p> <ol style="list-style-type: none"> <li>1. New PAC Executive Team Voting           <ul style="list-style-type: none"> <li>Amanda</li> <li>Chair, Vice Chair, Treasurer, Secretary, DPAC Rep               <ol style="list-style-type: none"> <li>i. <b>Chair:</b> Amanda confirmed all in favour</li> <li>ii. <b>Vice Chair:</b> Kam confirmed all in favour</li> <li>iii. <b>Treasurer:</b> Sharon confirmed all in favour</li> <li>iv. <b>Secretary :</b>Gurpreet confirmed all in favour</li> <li>v. <b>DPAC:</b> Preet confirmed all in favour</li> <li>vi. <b>DPAC Backup:</b> Stephanie confirmed all in favour</li> </ol> </li> <li>• <u>All legal name and mailing address for government responsibilities sent to Sharon</u></li> </ul> </li> <li>2. Vote on New PAC Constitution <span style="float: right;">Sharon</span> <ol style="list-style-type: none"> <li>vii. Sharon put forward motion to adopt as constitution</li> <li>viii. Motion passes all in favour</li> </ol> </li> <li>3. Vote on Preliminary 2020/2021 Budget <span style="float: right;">Sharon</span> <ol style="list-style-type: none"> <li>ix. Gaming grant received</li> <li>x. Fine arts continues to have items available for virtual or changes that could occur in current school year</li> <li>xi. Currently running a deficit due projected numbers however the pandemic is a part of this</li> <li>xii. Preliminary rough plan has been created and able to change</li> <li>xiii. Motion by Sharon to approve the preliminary budget passes by all present</li> </ol> </li> </ol>



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<b>Principal's Report</b>	<p>4. Halloween:</p> <ul style="list-style-type: none"><li>- different, pumpkin patch felt successful</li><li>- Various activities are occurring with classroom</li><li>- Virtual Halloween for blended classes</li><li>- Glow being passed on</li></ul> <p>5. Parent Conference</p> <ul style="list-style-type: none"><li>• High turn out for conferences with having alternative meeting options</li><li>• Something to keep in light in regards to future planning so that in person is no longer the only option and allowing parents and choice</li></ul> <p>6. Earth Rangers</p> <ul style="list-style-type: none"><li>• Virtual presentation from Earth Rangers- sponsored by HSBC</li><li>• Tuesday November 17<sup>th</sup> for all students at no cost</li><li>• 1 hour online- no live animals, but live streaming not a pre-recorded presentation over Teams</li><li>• HSBC parents are permitted to join via a link from Earth Rangers</li><li>• Comes with adjacent curriculum</li></ul> <p>7. Covid 19- Health and Safety</p> <ul style="list-style-type: none"><li>• Continue to follow all policy and procedures</li><li>• No two classes in bathroom</li><li>• Cone system for a box and waiting for other person to come out</li><li>• Kids have adapted to systems<ul style="list-style-type: none"><li>District/Fraser Health Process/Procedures</li><li>i. Schools finding out before Fraser Health (parent will get result before it travels down to FH)</li><li>ii. Privacy is #1- no cases are shared</li><li>iii. Try to triangulate from the system without having to identify kid but to see who the child is playing with</li><li>iv. If the exposure occurred and they were not in school during infectious period no letter</li><li>v. Further letter for those in close contact</li></ul></li><li>• Daytime cleaning changes<ul style="list-style-type: none"><li>i. Fogger at night, during the day extra custodian</li><li>ii. If someone goes home with covid symptoms the rooms of contact get thorough cleaning (empty room for 10 mins- figure out alternative space for this to occur)</li></ul></li></ul> <p>8. Recent Upcoming Dates</p> <ul style="list-style-type: none"><li>• Oct 30<sup>th</sup> Halloween Festivities at school- costumes allowed</li></ul>
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	<ul style="list-style-type: none"> <li>• Nov 1<sup>st</sup> 1 am time change- turn back clock 1 hr</li> <li>• Nov 4<sup>th</sup> Photo retakes and blended classes photos</li> <li>• Nov 6 Pro-D Day no school for students</li> <li>• Nov 10<sup>th</sup> Remembrance Day Virtual assembly with an orchestra going virtual with whole school participating             <ul style="list-style-type: none"> <li>i. Will parents be given the link? Amber will follow up to let us know</li> </ul> </li> <li>• November 11 Remembrance day no school</li> <li>• Nov 17<sup>th</sup> Earth Rangers virtual presentation 12:45-1:45</li> </ul>
<p style="text-align: center;"><b>Treasurer's Report</b></p>	<p>Only expenses are Munch a Lunch fees            Cheques for Planners and Pumpkin Patch will be issued            Many zeros due to COVID</p> <ul style="list-style-type: none"> <li>- Question regarding discretionary funds submission</li> <li>- Joan is already paying back staff, cheques get written to her and she will divide as needed</li> </ul>
<p style="text-align: center;"><b>Old Business</b></p>	<p>9. Approve Minutes of October 1, 2020 meeting <span style="float: right;">All</span></p> <ul style="list-style-type: none"> <li>• Minutes from last meeting approved</li> </ul>
<p style="text-align: center;"><b>New Business/ Updates</b></p>	<p>10. <b><u>DPAC Update</u></b> <span style="float: right;">Preet</span></p> <ul style="list-style-type: none"> <li>• Much of the meeting was the basic information of PAC and structure</li> <li>• Many schools are doing pumpkin patch and is covered by gaming grant</li> <li>• A fun fair can be used for gaming grant</li> <li>• Can have concession but can't use money for buying items</li> <li>• 7 zoom licenses that are available for us             <ul style="list-style-type: none"> <li>○ Currently using Brian's</li> </ul> </li> <li>• Garry Thind from Board of Education             <ul style="list-style-type: none"> <li>○ 102 Exposures</li> <li>○ A survey to access if online learning should continue</li> <li>○ If any questions please send to DPAC</li> <li>○ Jordan Tinney speaks to a tab that is COVID to look at the various details such as exposures and videos</li> <li>○ Any new constitutions should be sent to the DPAC to archive                 <ul style="list-style-type: none"> <li>▪ Sharon to send once physical signatures</li> </ul> </li> <li>○ Send list of executives</li> <li>○ BCCPAC which is an additional registration that has a cost                 <ul style="list-style-type: none"> <li>▪ Proxy vote, turnout and power they have is small given the size of the district</li> </ul> </li> </ul> </li> </ul>



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	<ul style="list-style-type: none"><li>▪ Requests are not as powerful due to the smaller representation (examples class size, school, roads, signs)</li><li>▪ List of items to get approved and they will provide to PAC to gain a better understanding</li><li>▪ Next meeting Nov 27th</li></ul>
	<p>11. <b><u>Pumpkin Patch</u></b> <span style="float: right;">Kam</span></p> <ul style="list-style-type: none"><li>• Seemed very well received</li><li>• One parent representative for each grade and able to come close</li><li>• Felt inclusive and positive overall</li><li>• Total Cost: \$725</li><li>• Perhaps using that approved format for Christmas<ul style="list-style-type: none"><li>▪ If we plan maybe have the parking lot as a drive through food drop off</li><li>▪ Changing it to “Jingle Bell Drop”</li><li>▪ Picture opportunity is a great idea</li><li>▪ Revisit these ideas for future</li></ul></li><li>• Staff were feeling very positive</li><li>• If it became an annual event, in the future we can always add more</li></ul>
	<p>12. <b><u>Neufeld Farm Fundraiser</u></b> <span style="float: right;">Amanda</span></p> <ul style="list-style-type: none"><li>• Need more families<ul style="list-style-type: none"><li>○ Need approximately 60 cases in order for delivery, chicken or more items is one case, 2 desserts= one case. This is minimum for free delivery</li><li>○ Nicole will be putting up some social medial reminders at strategic time</li><li>○ Next week (as Halloween is over), which gives 10 days before cut off</li></ul></li></ul>
	<p>13. <b><u>Book Fair Update</u></b> <span style="float: right;">Amanda</span></p> <ul style="list-style-type: none"><li>• Launched and open until Nov 8<sup>th</sup></li><li>• Rebecca was told each Wed is free deliver, 6-8pm for free delivery on Wed</li><li>• Over \$35 is free</li><li>• Try to get something out for next week Tuesday</li><li>• Some parents have noticed there are backorders</li><li>• Order form your teacher are less expensive (same costs/books/shipping)</li><li>• After purchasing you get immediate amount going to the school</li><li>• A constructive criticism is the limited choices despite being online</li></ul>
	<p>14. <b><u>Purdys Fundraiser</u></b> <span style="float: right;">Sharon</span></p>



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	<ul style="list-style-type: none"> <li>• Open as Sharon has created it</li> <li>• \$1000 minimum (need to get it out there, send something home, hopeful it will be good)</li> <li>• Parent pick up is Dec 8<sup>th</sup> after school as it's a blended learning day</li> </ul> <p>15. <b><u>Playground</u></b> <span style="float: right;">Kam</span></p> <ul style="list-style-type: none"> <li>• Review from previous meetings regarding follow-up from Amber (inclusive play area)</li> <li>• Grounds Manager Meeting- current area meets the standards for Canadian Disability Standards               <ul style="list-style-type: none"> <li>○ Cost 100, 000 (\$140 per square foot)</li> <li>○ Isn't feasible</li> <li>○ Can't add another playground and would need another application</li> <li>○ Because of the slope we don't have the space to put an addition on the playground</li> <li>○ Adding additional pieces is a possibility</li> <li>○ Suggested to add an addition to the grass - put in an application this was denied because of the slope</li> <li>○ Amber will find out about what the standards are (August 2017-3 years ago when conversation happened regarding question of additional play space)</li> <li>○ Adding existing equipment to what is currently there (however, discussion was that it may have been for basketball space versus inclusive play)</li> </ul> </li> <li>• City of Surrey has said we can't use the forest               <ul style="list-style-type: none"> <li>○ Found out that the forest beside school belongs to School District</li> <li>○ Apply for risk assessment for classes to go in</li> </ul> </li> <li>• Puddle Drainage (grounds manager was checking)</li> <li>• Forrest</li> </ul> <p><b><u>To Do</u></b></p> <ul style="list-style-type: none"> <li>• Amber can contact Amanda to get clarity regarding the difference of wheelchair accessibility</li> <li>• Risk Assessment for the forest has been forwarded</li> <li>• Amber will follow up with Ground Manager to see what the report says</li> <li>• If he has the accessibly standards Amber will ask</li> <li>• Kam, Preet and Gurpreet to follow up on grants</li> <li>• Get information from P/T and O/T regarding play space</li> </ul>
<b>Next Meeting</b>	November 26 <sup>th</sup> , 7:55 meet and greet, 8 pm Zoom Meeting
<b>Adjournment</b>	9:17 pm



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### PAC Meeting - Principal's Report - October 29, 2020 Amber Flanagan

1. **Halloween** - Halloween is a bit different this year, but with the school pumpkin patch and the various classroom activities, we are finding ways to bring Halloween fun to our school! The pumpkin patch looked amazing!! The sign, hay bales and decorations made for a fabulous backdrop.
  - a. **Glow** - the event (not affiliated with the school) that is usually in the school parking lot is in the church parking lot this year, with socially distanced distribution and health and safety measures in place
  
2. **Parent Conferences** - we had virtual or telephone conferences with parents and the turnout was higher than usual. It seems the alternate methods made it more accessible for families and may be something we offer in the future as an alternative for parents. Families are feeling more disconnected this year too it seems, so it was nice to find ways to connect
  
3. **Earth Rangers** - we have a virtual presentation from Earth Rangers on November 17. It is sponsored by HSBC and our school qualified for a presentation after being nominated by some parents who work there.
  - a. *Through the power of live animal demonstrations and positive, science-based information, our program educates students about the threats facing animals and the environment, highlights real conservation initiatives across Canada, and motivates them to want to get involved.*
  
4. **COVID 19 - Health and Safety** - we are continuing to follow all of the procedures in place in the school (e.g. cohorts, physical distancing inside the school between cohorts, staff wearing masks in all common areas, ordered plexi glass for LST, Counselling, SLP and Library, regular cleaning and staying home if unwell). We appreciate the support of parents and families who are keeping their children home if they have any symptoms of illness.
  - a. **District/Fraser Health Process/Procedure:**
    - i. If a student or staff member tests positive, either we find out first and we complete a form and send it to the district, who connects with Fraser Health OR Fraser Health contacts the district - from there Fraser Health does contact tracing and determines who would be considered a close contact. Privacy is number one, so even if we find out we are not able to share that information with anyone other than district Health and Safety and Fraser Health.



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- ii. It is considered an exposure in a school if the positive person was in the school within 48 hours before symptoms started. So, if a person received a positive result but had not been at school for 4 days before the symptoms began, we would not be notified or get a letter to send home. If the person was at school within the 'infectious' period, we would get a letter to send home and Fraser Health will determine who the close contacts might be and what the next steps are.
- b. Daytime Cleaning Changes**
- i. If a student or staff member shows symptoms of COVID at school (fever, coughing, vomiting, diarrhea) they are isolated, put on a mask, sent home ASAP, then the spaces are cleaned by the custodian - currently that was done with a cloth and spray - starting next week that will be done with the fogging machine. This means classes would leave the room for 10 minutes (go outside, in the hallway or gym if free) so the fogging can be done.

### Recent and Upcoming Events:

*\*\*Grade 6 Vaccinations - postponed as public health nurses pulled to do contact tracing*

**October 30** - Halloween Festivities at school - costumes allowed

**November 1** - 1am - Time Change - turn clocks back 1 hour

**November 4-** Photo Retakes and Blended Classes Photos

**November 6** - Pro. D Day - No school for students

**November 10** - Remembrance Day Virtual Assembly

**November 11** - Remembrance Day - no school

**November 17** - Earth Rangers Virtual Presentation 12:45-1:45

**THANK YOU PAC!** Thank you for helping with and paying for the pumpkin patch. Thank you for all you are doing to set up fundraising activities that are possible to do during this time.