

Coast Meridian Elementary PAC Meeting Minutes

Date	February 25th 2021
Time	8:00pm
Subject	Coast Meridian Elementary PAC Meeting Minutes
Chair	Amanda
Attendees	Nicole Sharon, Amanda, Gurpreet, Kam, Stephanie, Amber, Preet
Meeting Called to Order	Meeting called to order at 8:01
Chair Welcome	Amanda
Principal's Report	<p>1.</p> <p>2. Kindness Month</p> <ul style="list-style-type: none"> - Created a tree with handprints - Rocks will be displayed - There is difficulty to share photos - Interactive google board by Ms. Sundset for classes to use on pink Shirt Day in lieu of the assembly (it's put on the FB account too) - Very interactive page for various resources - Discussion around Pink Shirt and Worm loves Worm - We have two SOGI leaders Ms Sundset is the lead at our school <p>3. Playground</p> <ul style="list-style-type: none"> - Principal and the PAC work together to design the playground, apply for grants and ultimately build the playground - Approval is complete - It would be roughly from one man hole to other man hole near basketball court. <p>Next Steps</p> <ul style="list-style-type: none"> - Look at the vendor, choose equipment/ground <p>UPDATE</p> <p>i Vendor</p> <ul style="list-style-type: none"> - Habitat cam to the school to talk about options, the will provide the first drawings/quote on the playground (aprox cost in comparison to others is 140,000 - Drawings for different options (e.g. a raised playground with elevation front he ground, up to potentially 4 feet- with ramps, bridges etc- all accessible, interactive elements, or drawing with all ground level pieces, such as we-go-around (50,000) or sway fun

- Some equipment not currently approved in Surrey (Sway Fun- needs a trial period, We Go Round not in schools yet, we could trial here)
- Habitat (Dave) will send drawings in a few weeks with options/pricing etc
- Sway Fun and that is another new piece (T.E Scott is trialing it, have to wait for a year).
- Habitat will send drawings in a few weeks with options/pricing etc and can provide two quotes and would help with fundraising, PAC meetings, info sharing
- Tammy is vendor for Swing (haven't met only through email)

ii Determine which grants might be the best fit for what we are doing (note: some grants require equal 'matching' of funds, some require 2 companies etc.)

UPDATE

- the school already received the DFC grant in 2017, this is a non-time grant so we will not qualify for more from the district
- We are on the list for consideration from the district to be one of the schools put forward for the PEP grant- this process is a lengthy one- all schools looked at and decide on selections
- Other grants require quotes from suppliers and have raised money require for matching grant etc

iii Determine how much money PAC may be able to fundraise/contribute toward it

iv Getting approval from the district for the plans/equipment before purchasing

*** Wait for first quote from Habitat before reaching out to Swing

Questions

- If the equipment put in and not approved would it be removed
- Do we want same vendor or two vendors (3 were provided for us)
- Can we add to the newsletter (Get the word out!- YES we can)
- Are we allowed to get private donations or corporations? Amber to find out.
- Can we advocate from the PAC

TO DO

- take a tour of Peasearch and Unwin- get and give real time feedback regarding kids experience.

4. Puddle problem

- there is a pipe/gas line that is running and it was missed in the spec.

	<ul style="list-style-type: none"> - Fortis plans did not have it on it 	
Treasurers Report	<p>5. Updates</p> <ul style="list-style-type: none"> - No money in and only \$12 out for Candycanes - We did get extra \$130- mostly same balance 	Sharon
Old Business	<p>6. Approve Previous Minutes</p> <ul style="list-style-type: none"> - approved - Update: Class photos are not allowed 	All
New Business/ Updates	<p>7. Next Meeting Date</p> <p>8. Fundraisers</p> <ul style="list-style-type: none"> - Purdy's: flyers went home, we have \$440 sold, \$800 needed for sales (Sharon) - Pizza: very easy going from owner, \$2 per pizza, name drop school, (Sharon) - Growing Smiles: Ready to go so we can share it with neighbours. Trying to explore with Saturday Drop off, and use as drive through pickup <ul style="list-style-type: none"> ○ We need to open earlier but hiccup is Easter, could send home notices (30th or send it home on they 1st and close on 15th) ○ Pretell people and decide on pick up day ○ Lets confirm Saturday (Stephanie) - Spirit Wear: Cash online is no cost, PAC can get separate cheque, the logo is correct (Preet)T <p>To Do</p> <ul style="list-style-type: none"> - Sharon will get the menu, phone number and kickback - Need to get something from district- let Joan know, and book it regarding Saturday pick up <p>9. Intensive French Program</p> <ul style="list-style-type: none"> - Discussion occurred regarding intensive French program and the various options connected to it and demographics <p>10. Sports Day</p> <ul style="list-style-type: none"> - No idea, it's very tricky how to make it happen 	

	<p>11. Parent Involvement</p> <ul style="list-style-type: none"> - Adding to newsletter to make it work (need more parents to connect) - Zoom and record it, see and say hi
DPAC Update	<p>12. Lots of information</p> <ul style="list-style-type: none"> - EASE (anxiety), anxiety BC, Healthy Minds - Rep from Board of Education <ul style="list-style-type: none"> - Variant in 6 elementary schools - Try to keep up - Asking about masks being mandatory - There is a deficit and province is asking for more money - FSA <ul style="list-style-type: none"> - Talk about whether DPAC wants to put up a resolution to dissolve FSA's - Arguments on both sides - Kids in Surrey its not an accurate representation (many opt out due to voluntary or other reasons) - New Resolution <ul style="list-style-type: none"> - Ask the province when funds are allocated to discuss portables into the equation as students are per number and portables have another cost - Inclusion Committee <ul style="list-style-type: none"> - Stephanie is part of it - G designations are Stephanies <p>To Do</p> <ul style="list-style-type: none"> - Add in Inclusion Committee for future DPAC dates
Next Meeting	April 22nd, 2021
Adjournment	9:20

Coast Meridian PAC February 25, 2021 Agenda:

**Thursday February 25, 2021 at 8:00pm
Virtual Zoom Call**

- | | |
|----------------------------|--------------|
| 1. Meeting Called to Order | Amanda |
| 2. Principal's Report | Mrs.Flanagan |
| 3. Treasurer's Report | Sharon |

Old Business

- | | |
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| 4. Approve Minutes of January 28, 2020 meeting | All |
|--|-----|

New Business

- | | |
|-------------------------------------|---------------|
| 5. Next Meeting Date for April 2021 | Amanda |
| 6. DPAC Update | Preet |
| 7. Purdys Fundraiser - Easter | Sharon |
| 8. Pizza Fundraiser – Papa Joe's | Sharon |
| 9. Growing Smiles Plant Fundraiser | Stephanie |
| 10. School Clothing Fundraiser | Preet |
| 11. Questions for School | |
| a. Intensive French Program | Kam |
| b. Sports Day? | Amanda |
| 12. Playground Updates | Amber & Preet |
| 13. Getting More Parents Involved | Discussion |
| 14. Meeting Adjourned | |

PAC Principal Notes

February 25, 2021

1. Staffing Changes:

- Ms. Aspinall is teaching in the Grade 1/2 classroom with Ms. Didak

2. Kindness Month –

- **The Kindness Tree was complete**



- the kindness rocks are underway and we will have a viewing day in the school so students can see each rock from other classes in a safe way;
- interactive google board created by Ms. Sundset for classes to use on Pink Shirt Day in lieu of the assembly

[Pink Shirt Day Board](#)



3. Playground – In Surrey, the Principal and the PAC work together to design the playground, apply for grants, and ultimately build the playground once the equipment arrives. The Principal is the project manager and all aspects have to go through the Principal, who is the liaison with the district departments for approval at each stage. Once the Principal and the PAC, or parent playground committee, choose a vendor and design for the playground, the district then has to approve it. Once approved, then the PAC can connect with and work with the Vendor re. fundraising, meetings with the parent community, help write grant applications along with the Vendor and Principal etc.. We are still at the beginning stage of this process, but we are already a few steps in. The first big one was getting the site approval, which we have and the next is getting quotes from Vendors and looking at district grant options and then eventually other grant options.

a. Next Step Updates

- i. look at the vendor options; choose the equipment/ground cover etc and get quotes from different companies for all of this to determine what the total cost might be

UPDATE:

- *Habitat came to the school to talk about options; they will provide the first drawings/quote on the playground (approx.. cost of others this size is \$140 000.00 with engineered wood fibre; with rubberized will be much more – they will quote with both)*
- *Drawings for different options (e.g. a raised playground with elevation from the ground, up to potentially 4 feet – with ramps, bridges etc – all accessible; including interactive elements; OR drawings with all ground level pieces, such as We-Go-Round (\$50 000) or Sway Fun)*
- *Some equipment not currently approved in Surrey (e.g. Sway Fun going into a school – needs one year of use with some studies etc. before approved for other schools; We Go Round not in a Surrey School yet – if we wanted to try to have one there is a process to go through for approval as a ‘trial’ school)*
- *Habitat will send drawings in a few weeks with options/pricing etc.*
- *If we decide to go with Habitat they can support with fundraising materials/ideas/documents etc. and they can participate in PAC meetings, parent information meetings etc as well.*
- *Habitat can provide quotes from 2 different manufacturers if we decide to apply for grants that require 2 quotes*
- **OTHER VENDORS: SWING TIME-** *have their playground catalogue as well – can book appointment*

- ii. determine which grants might be the best fit for what we are doing (note; some grants require equal ‘matching’ of funds; some require quotes from 2 companies etc.)

UPDATE:

- *the school already received the DFC grant in 2017. This is a one time grant so we will not qualify for more from the district.*
- *We are on the list for consideration from the district to be one of the school put forward for the PEP grant – this process is a lengthy one – the district looks at all schools on the list and selects a few, based on need, to go through to the provincial list and the province then selects the schools who qualify (eg district may submit 5 and 2 get approved provincially).*
- *Other grants can be applied for once we have quotes from suppliers and have raised money required for ‘matching’ if it is a matching grant etc.*

- iii. determining how much money the PAC may be able to fundraise/contribute toward it
- iv. getting approval from the district for the plans/equipment before purchasing