

## Coast Meridian Elementary PAC Meeting Minutes

<b>Date</b>	January 28th
<b>Time</b>	8:00pm
<b>Subject</b>	Coast Meridian Elementary PAC Meeting Minutes
<b>Chair</b>	
<b>Attendees</b>	Amanda T, Preet, Kam, Sharon, Nicole, Stephanie, Gurpreet, Amber,
<b>Meeting Called to Order</b>	Meeting called to order at 8pm
<b>Chair Welcome</b>	
<b>Principal's Report</b>	<p>Staffing Changes</p> <ul style="list-style-type: none"> <li>- Ms. Nicole is on maternity and new LST Teacher.</li> <li>- Ms. Deo is on leave/ Ms. Dadak's job share. <ul style="list-style-type: none"> <li>o Hope is for it to be filled soon, interviews this week</li> </ul> </li> <li>- Ms. Ng on maternity leave a new teacher is hired Ms. Ansai will be in the position.</li> <li>- Ms. Faye after spring break has extended leave until end of school year Ms. Hyun will remain in position.</li> </ul> <p>COVID-19 Guidelines</p> <ul style="list-style-type: none"> <li>- Numbers have been low that is the effort of the community as we follow the guidelines</li> <li>- Having people leave at the end of the day, one of the recommendation to ha</li> <li>- Valentines Day is allowing paper cards in classrooms, nothing with attachments/treats/pencils/etc.</li> <li>- The announcements regarding no playing on the playground is a recommendation that school is attempting to</li> <li>- Centralized COVID-19 Notification will be from District directly- hope is for it to go out at 10am and 2pm.</li> <li>- Communication with teachers and decreasing any contact with them after school. Encourage to stick to email or teams</li> </ul> <p>Classroom Transitions</p> <ul style="list-style-type: none"> <li>- Went smooth, some more change than others</li> <li>- Changing grades, or shifting a class from 1 /2; 2 / 3 etc.</li> </ul> <p>Kindness Month</p> <ul style="list-style-type: none"> <li>- Using the month of Feb to support kindness for the entire month</li> <li>- The Tree on bulletin board with all the kids contributing with handprints</li> <li>- Spirit Day for Jerseys to focus on teamwork and working together</li> <li>- Kindness messages via announcement and rocks</li> <li>- Pink Shirt day- No assembly, classes may do a virtual assembly</li> </ul> <p>Playground Info</p> <ul style="list-style-type: none"> <li>- District was talked to and an approval was made for an addition to the playground</li> <li>- There is a space</li> <li>- Approval for one year but will not cover any of the funding to create it</li> </ul> <p>Next Steps</p> <ul style="list-style-type: none"> <li>- Vendor options, choose the equipment/ground cover</li> <li>- Determine which grants would be best</li> </ul>

	<ul style="list-style-type: none"> <li>- Amber will contact the principals of White Rock and Surrey District that have gone through the process of picking vendors</li> <li>- Amber will contact the vendor to see the cost as nothing can be done without that number</li> <li>- Preet will be the lead person for the Playground Task Force</li> <li>- Tentative date for online meeting to look over Vendors</li> </ul>
<b>Treasurer's Report</b>	<ul style="list-style-type: none"> <li>- Not much to report</li> <li>- Funds in with Neufeld Farms and with Purdys.</li> </ul>
<b>Old Business</b>	<p>Approve our November Notes</p> <ul style="list-style-type: none"> <li>- Approved by all</li> </ul>
<b>New Business/ Updates</b>	<ul style="list-style-type: none"> <li>- Fundraising: <ul style="list-style-type: none"> <li>- Easter Fundraiser (Sharon) <ul style="list-style-type: none"> <li>o Minimal is \$800</li> <li>o Cut-off before spring Break and pickup before Easter after SB for the 30<sup>th</sup></li> </ul> </li> </ul> </li> <li>- Neufeld BBQ Season <ul style="list-style-type: none"> <li>o May Delivery</li> </ul> </li> <li>- Spring Hanging Baskets (Stephanie will spearhead that to find out vendor and prices)</li> <li>- Merchandise <ul style="list-style-type: none"> <li>o Preet did check in with another school, have your school logo, send it to the company (Kahuna Verse)</li> <li>o Decide on item to sell</li> <li>o Need 12 items</li> <li>o What would be the dates?</li> </ul> </li> <li>- Raise the Dough <ul style="list-style-type: none"> <li>o Kam will follow up for Dominoes</li> <li>o Brian will follow up with Papa Joes</li> </ul> </li> </ul>
<b>Questions for Amber</b>	<ul style="list-style-type: none"> <li>- Class Photos from Kam <ul style="list-style-type: none"> <li>o There will be one coming in for that</li> </ul> </li> <li>- Vital- number of complaints with fogging of vital oxides has had side effect such as staining and rashes Stephanie. <ul style="list-style-type: none"> <li>o Amber has noticed a sticky residue but none of the other such. The Clorox fogging machine</li> </ul> </li> <li>- Playground Update <ul style="list-style-type: none"> <li>o Drainage fix was supposed to occur on the 20<sup>th</sup> and 21<sup>st</sup>. <ul style="list-style-type: none"> <li>▪ It's approved but waiting for the da</li> </ul> </li> <li>o Back walking trail was cleaned well</li> </ul> </li> <li>- The back forest is not approved because animal habitat and dead trees are homes for owls</li> <li>-</li> </ul>
<b>DPAC Updates</b>	<ul style="list-style-type: none"> <li>- Inclusion team</li> <li>- Term of references</li> </ul>

	<ul style="list-style-type: none"> <li>- 7 Directors and 3 parents</li> <li>- Support families while facilitating inclusions (10 points) <ul style="list-style-type: none"> <li>o Inclusive of special needs and populations</li> </ul> </li> <li>- High Emotions and to lead by examples</li> </ul>
<b>Adjournment</b>	9:15

**Coast Meridian PAC Agenda:**

**Thursday January 28, 2021 at 8:00pm  
Virtual Zoom Call**

- 1. Meeting Called to Order Amanda
- 2. Principal’s Report Mrs.Flanagan
- 3. Treasurer’s Report Sharon

**Old Business**

- 4. Approve Minutes of November 26, 2020 meeting All

**New Business**

- 5. Next Meeting Date for Feb 2021 Amanda
- 6. DPAC Update Preet/Stephanie
- 7. Questions for School
  - a. Class Pictures Kam
  - b. Vital Oxide Stephanie
- 8. Playground Updates Amber & Preet
- 9. Spring Fundraising Ideas
  - a. Purdys Fundraiser - Easter Sharon
  - b. School Merchandise Preet
  - c. Neufeld BBQ for May Amanda
  - d. Plants for Mother’s Day (wreath/poinsettia) All
  - e. Any other ideas?

- 10. Meeting Adjourned

## PAC Principal Notes

January 28, 2021

### **1. Staffing Changes:**

- Ms. Nichol went on Maternity leave and we have a new LST teacher, Ms. Tokawa who started January 11.
- Ms. Deo is on leave. Her position was posted and we hope to have a permanent teacher in that position soon.
- Ms. Ng is going on maternity leave. Her last day is Friday January 29. Ms. Ansah will be teaching the blended class starting on Monday, Feb. 1
- Ms. Fei, who was supposed to return from maternity leave after Spring Break, extended her leave until the end of June, so Ms. Huyhn is going to remain in the position until June 30.

### **2. COVID Guidelines/Protocols –**

- Our numbers have been low and this is in large part to the community efforts to stay safe. Thank you for continuing to follow guidelines both around the school and outside of school – it all makes a difference – we will continue to enforce the guidelines with announcements, newsletters and reminders as well
- Valentine’s Day – we are allowed to do paper cards in classrooms, but each teacher will determine what they will or will not be doing in their own rooms. This year we are not able to give any other items that are often ‘attached’ to cards (pencils, erasers, candy etc.) – cards only and there is to be no shared food. We will send out a reminder to families about the guidelines, including the fact we can’t be handing items out outside before or after school either on school grounds as well.
- Communication with Teachers – we will continue to remind parents not be approaching teachers at the door or outside for conversations for both COVID reasons and privacy reasons – parents should be making an appointment to talk on the phone or on TEAMS, or send emails if needed. Teachers want to connect, but there are protocols we need to follow at this time.
- Centralized COVID Exposure Notifications – the letters are now being sent from the district centrally.

### **3. Classroom Transitions in January –**

- The transition to new classes went smoothly. Some classes had more movement than others (e.g. the teacher changed grades completely or a class went from a 2/3 to a 3/4 or a 1/2). Thus, it is important to keep in mind that in some classes this is like September in January, so the focus was on building community, getting to know students and developing a program based on the needs of the new group. Teachers used information from the previous teachers to help determine student needs/reading levels etc. We appreciate parent patience throughout these changes.

### **4. Kindness Month –**

- In February, we will focus on Kindness. We are doing a Kindness Tree at the front bulletin board of the school, there will be kindness announcements, a Spirit day Feb 5 (Jersey Day to focus on Teamwork and working together) and some classes will do a Kindness Rock activity. More details to come. We will have Pink Shirt Day Feb 24. We are not able to have our usual assembly, but we are looking at other ways to connect virtually on that day and classrooms will focus on age appropriate dialogue around bullying.

## **5. Playground – see attachments for further details**

### **a. Approval**

- i. the district completed the site visit and drew up a plan for the approved area/size/dimension of the playground space adjacent to the current playground on the grassy area
- ii. approval for a 11 m by 19 m level area (not raised like the other area)
- iii. approved for one year- it will likely take longer than that to raise the funds, so we will apply for re-approval as needed

### **b. Next Steps**

- i. look at the vendor options; choose the equipment/ground cover etc and get quotes from different companies for all of this to determine what the total cost might be
- ii. determine which grants might be the best fit for what we are doing (note; some grants require equal 'matching' of funds; some require quotes from 2 companies etc.)
- iii. determining how much money the PAC may be able to fundraise/contribute toward it
- iv. getting approval from the district for the plans/equipment before purchasing

**Thank you for your continued support of our school through your work with PAC and as parents in our community!!**