



Coast Meridian Elementary September 2019 PAC Agenda

**Tuesday, September 24, 2019 at 7:00pm
School Library**

- 1. Meeting Called to Order Amanda
- 2. Principal's Report Mrs. Flanagan
- 3. Treasurer's Report, Financial Documentation & Forms for fundraisers Priya
- Old Business**
- 4. Approve Minutes of AGM meeting (May 2019) All
- New Business**
- 5. Volunteer forms and emails Amanda
- 6. Teacher Wish List Amanda
- 7. Potluck Update Sukhvir & Manj
- 8. Book Fair Update Amanda for Rebecca
- 9. Fun Lunch Update ~~Amanda for~~ Amy & Parm
- 10. Neufeld Farms Fundraiser Amanda
- 11. Movie Night Sharon
- 12. Family Fun Night Kam
- 13. Social Media – Facebook Amar
- 14. DPAC Update Kam
- 15. Meeting Adjourned

Coast PAC Meetings
Tues Oct 22, 2019

North Surrey PAC Meetings
Thurs Nov 14, 2019
Wed Jan 15, 2020

DPAC Meetings
Wed Sept 25, 2019
Wed Oct 23, 2019

Coast Meridian Elementary PAC Meeting Minutes

Date	September 24, 2019
Time	7:00pm
Subject	Coast Meridian Elementary PAC Meeting Minutes
Chair	Amanda
Attendees	Kam, Preet, Sharon, Priya, Amanda, Manj, Sukhvir, Joanna, Binde, Gurpreet, Amy, Amber
Meeting Called to Order	Meeting called to order by Amanda at 7:05pm
Chair Welcome	Amanda welcomed everyone and opened the meeting.
Principal's Report	<p>2. Amber Flanagan. See Principal's Report Dated September 24, 2019</p> <ul style="list-style-type: none"> -School wide PE activities and in class field trips can no longer ask parents to contribute towards. PAC is open to possibly helping to fund, Amber will ask staff about what they would like to do for these events and get some estimated costs for the October PAC meeting. - Hallowe'en event, hoping for PAC to coordinate set up for the event. Kam will take lead on this.
Treasurer's Report	<p>3. Report by Priya.</p> <ul style="list-style-type: none"> - Summary 2018/2019 top right corner is the summary as of June 30 2019 - Event tracking 2018-2019 fun lunch is after all muncha lunch fees 2019/2020 budget approved at AGM - Hip Hop is now Young Actors Project approve increased cost from hip hop - Need to vote on updated fundraising budget as we have decided to not do chocolate fundraiser this year - Vote on preliminary budget: Kam moved, motion passed
Old Business	4. Motion to approve minutes by Amy, motion passed
New Business/ Updates	<p>5. Volunteer forms and emails by Amanda: 45 or 50 sheets back, most parents want to be kept informed if they can't volunteer</p> <p>6. Teacher Wish List by Amanda: Everything sent to Amber, using the same form as we did in previous years, will look at them in October, staff meeting tomorrow and will be brought up then</p> <p>7. Potluck Update by Sukhvir & Manj: 150 people signed up to attend, will need the float for the night</p> <p>8. Book Fair Update by Amanda (for Rebecca): Set up took longer than expected, a lot of kids went through today, which was the first day</p> <p>9. Fun Lunch Update by Amy: Working on hot lunch, Freshii not going to work as items are too expensive. Looking into White Spot. Can we lower</p>

	<p>the stripe fees for Muncha Lunch (is it a percentage or a straight fee). October 11 for the first, but getting vendors set up we might skip that date and start on October 24 instead. Possible new vendors – Umami Sushi, Fresh Slice Pizza</p> <p>10. Neufeld Farms Fundraiser update by Amanda: Coming up, order forms out next week. Will be through Muncha Lunch this year, but will also offer paper forms this year. Dates already set for cut off and delivery (Oct 30).</p> <p>11. Movie Night Update by Sharon: Discuss dates at October meeting. Licensing through SD36 allows us to host fundraisers.</p> <p>12. Family Fun Night update by Kam: 3 years since last one. If we want to move forward Kam will lead it. Last two years we did it profit was \$2000- \$3000. Silent auction will likely be the biggest fundraiser. Food trucks are now a possibility. May 22 as a tentative date.</p> <p>13. Anything we want posted to our Facebook should be sent to Amar.</p> <p>14. DPAC update by Kam: DPAC meeting is tomorrow night</p>
Next Meeting	Next meeting October 22 at 7pm
Adjournment	Meeting Adjourned at 8:25pm

PAC Meeting - Principal's Report - September 24, 2019

1. School Enrollment and Class Information:

a) We have 289 students - 14 divisions

b) Class Organization:

- Grade 7 - Ms. Speller
- Grade 7 - Ms. DeLange
- Grade 6 IF- Ms. Hurt
- Grade 5/6- Ms. Ng
- Grade 5/6- Mr. Gomes
- Grade 4/5- Ms. Bartlett/Ms Cass
- Grade 3/4- Ms. Yoo
- Grade 3/4 - Ms. Fei/Ms. Allan
- Grade 2/3 - Ms. Corness/Ms. Sahota
- Grade 2- Ms. Scallion
- Grade 1/2 - Ms. Wood
- Grade 1- Ms. Jhajj
- Kindergarten/Grade 1- Ms. Sandhu
- Kindergarten - Ms. Pope

c) **New Staff:** Ms Sahota (Grade 2/3); Ms Jhajj (Gr 1); Ms. Nicol (LST); Ms Hurt (Grade 6-IF); Ms. Ghag (EA); Ms. Lee (EA); Ms. Cabrera (ABA); Ms. Del Val (ABA); Ms Agodzo (ABA); Ms. Lalli (IST- Integration Support)

2. **FSA (Foundation Skills Assessment)** - The FSA for Grade 4 and 7 students will be administered between September 30-November 8. The assessment was updated by the Ministry and can be given over the month rather than all in one week. Combination of written and computer assessments.

3. **Technology** - Technology is a huge part of our world and the way we communication and access knowledge. Part of our job at school is to help students learn to be digitally literate.

a. **Technology Tools Consent Form** - consents roll over- only form sent home is digital citizenship and personal device as we want parents/students to have this conversation yearly

b. **Personal Devices** - individual class teachers create their own classroom policies - many leaning toward no devices at school

4. **Office 365** and FreshGrade- Office 365 is available to every staff member and every student in the district. Everyone gets 1 TB of data in a One Drive account. The entire Office 365 suite can be accessed using the student email and login. All Office 365, including Microsoft Word, Excel, Power Point etc, can be downloaded on up to 5 home devices as well.
 - FreshGrade is not yet up and running because it is being upgraded to FreshGrade NextGen, which will be similar with some minor changes. Once it is up and going teachers will connect with parents.
5. **School Cash Online** - basically a 'no cash' school now - thank you for the support as we shifted to online only for school payments
6. **Terry Fox** - Terry Fox run October 4 - 10:30am -we will start fundraising next week at the Open House- having 'shoes' added to the wall for each \$5 raised in each Division- and a school goal of \$1000 - encouraging families to donate on-line and write about in planners so students can do their 'feet' - parent volunteers needed to line the run
7. **Young Actors Project** - \$270 per class - 3 -90 minute sessions for each class over 2 week period - January 13-29 - Cost \$3780 - thank you PAC for your generous donation toward this event!
8. **School Wide PE Activities and in Class Field Trips-** we can no longer ask parents to contribute toward school wide PE or in Class Presentations. We would like to book an activity this year (considering Ultimate Frisbee) and as well, we have already had classes request funds for the planetarium to visit the school, artists (e.g. Joanne Howard), Owl Rehabilitation etc. Is there away PAC would be able to help share the cost of these types of activities?
9. **Halloween Jack-o-lantern/Flashlight Reading** - we know there are a lot of parents who help with the set up for this event each year - we are wondering if this is something the PAC may be able to help coordinate as it is challenging for a teacher to be in the gym for the set up/take down (tables, decorations, pumpkins, tea lights etc) - the school staff will organize the schedules, flashlight reading etc

Sept 26 - Potluck and Open House

Sept 27 - Orange Shirt Day

Sept 30 - Pro-D Day

Oct 2 - V'nadansi (Metis Dance Residency Day)- Fine Arts Performance

Oct 5 - Terry Fox Run 10:30 -Assembly and Run