

Coast Meridian Elementary PAC Meeting Minutes

Date	November 15, 2018
Time	19:00
Subject	Coast Meridian Elementary PAC Meeting Minutes
Chair	Caroline
Attendees	Pam Bhatti, Amanda Toynbee, Gurpreet Jhaj, Nadine Bolton, Jessica Greville, Sharon Fraser, Priya Kandhadai, Rebecca Shields, Silvia Trinh, Amy Thiessen, Gloria Taylor, Kam Gill, Amar Sull
Meeting Called to Order	Meeting called to order at 19:01 by Caroline S.
Chair Welcome	Caroline welcomed and opened the meeting. There was a change to the agenda (budget item) moved by Caroline, seconded by Jessica.
Principal's Report	<p>Amber thanked PAC for all the work on the Neufeld Farms fundraiser. It was organized and pick-up was efficient. Thanks to PAC for Hot Lunch and Treat Days.</p> <p>Hallowe'en</p> <ul style="list-style-type: none"> - Lots of participation in the pumpkin carving contest and thanks to lots of volunteers. - October 30 was Hallowe'en assembly with School Liaison Officer addressing safety - Constable Ray also put a pie in Ms Corness' face for exceeding the Terry Fox Fundraising goal (over \$1440) – video is available on the Twitter Feed <p>Jingle Bell Walk</p> <ul style="list-style-type: none"> - Request for volunteers to assist in making a map of the area (need to divide it into 7 zones) for buddy classes to deliver bags and notices and then PU donations December 12 (considerations: equal number of houses for each pairing, sidewalk or quiet street, classes leave from back/front of school) - Notices re: Jingle Bell Walk for kids and on mailboxes, possible callout for bags once houses are decided - December 4 (13:30-14:00) Food Bank Assembly (assembly talking about the food bank, what it does, purpose, who it serves, etc.) - December 5, 6, or 7 – Buddy classes deliver bags/notices to their zones - December 12 – Christmas carols in gym, classes leave gym and PU donations (as groups return to school, they receive a hot chocolate) - What time works best for PAC re: hot chocolate, parent volunteers, etc. - Option 1: carols in gym before recess, neighbourhood PU after recess, and hot chocolate as students return just before lunch - Option 2: carols after lunch, neighbourhood PU approximately

- 13:00, and hot chocolate as students return at possibly 13:30/13:45
- Option 3 – carols in the gym in the AM and then bump recess if necessary
- Option # 1 was the decided choice

Traffic Safety

- Increased morning and afternoon traffic
- Cones at the gates as a visual deterrent
- Still need access for bus and parents who need use of handicapped spots (minimal traffic in driveway at front of school)
- Reminders about where to walk, park, etc. on announcements
- School Liaison Officer will try to come by occasionally before/after school
- Main concerns: cars stopping in middle of road to drop off students and cars doing u-turns before the one way bridge (this is out of our jurisdiction and can't do much other than reminders)
- Contacted City of Surrey Bylaw Department re: illegal parking on 168A street (awaiting reply)
- Traffic volunteer team coming in a few weeks to observe outside co-ordinated with RCMP School Liaison Officer
- Reminder of the website and newsletter for parents
- District Manager of Transportation visited last Spring and connected with the Grounds at that time (no information provided as of yet – hoping for update next week)
- Another possible crosswalk on the other end? Sidewalk to sidewalk....If community asks for the crosswalk, it may create more attention – mysurrey app
- Also hoping for updates re: requested Traffic Study from the City re; crosswalk

Audits

- 2 major audits this year at Coast: health & safety audit (with WCB re: health and safety procedures and protocols within the school) and ministry audit with a focus on designated students (will be done in February with a focus on ensuring that schools and districts are following the appropriate protocols for designation referrals, documentation, supports, IEP's, etc.)
- Amber needs to provide every staff meeting/agenda, safety concerns with staff, etc.

Recent & Upcoming Events

- November 20 – Milton Randall (drumming with the whole school by grade groups)
- December 4 – Food Bank Assembly (13:30-14:00)
- December 5, 6, or 7 – deliver bags for Jingle Bell Walk
- December 12 – Jingle Bell Walk and carols

Treasurer's Report	<p>Priya went over the Treasurer's Report items.</p> <ul style="list-style-type: none"> - Budget was the same as in previous meeting - Caroline moved to accept the budget (seconded by Amy) - Priya indicated that Fun Lunch and Treat Day numbers are higher than indicated due to the way munchalunch is set up - Priya put money into the account for the hot chocolate/candy cane - Easier to manage at director level if people can determine what the anticipated income/expense can be – independent form proposed by Priya
Old Business	<p>Caroline moved to accept the minutes, Amy seconded</p> <p>Neufeld Farms</p> <ul style="list-style-type: none"> - wagons were out, good profit \$1193 <p>Pub Night</p> <ul style="list-style-type: none"> - good profit margin (exact numbers need to be determined)) - ticket sales could be higher (factors: weekend before Hallowe'en, so early in year, how to get info out) - great job with selling 50/50 <p>Tennis Rackets</p> <ul style="list-style-type: none"> - tennis excel rackets for secondary so awaiting pricing for elementary rackets (\$16.97 each plus tax but rackets don't have name brand on them or anything)
New Business/ Updates	<p>Jingle Bell Walk</p> <ul style="list-style-type: none"> - get our plastic bags saved up, hot chocolate PAC pot to make hot chocolate from Costco, divide neighbourhood into 7 areas so buddy pairs know where to go, 40/50 kids in each group (Caroline, Jessica, Rajo helping delineate maps) <p>Treat Day</p> <ul style="list-style-type: none"> - discussion re: time for ending it, minimums for maximum profitability, no written notices and munchalunch impacting ordering <p>Fun Lunch</p> <ul style="list-style-type: none"> - allergy profiles, order lunches for them, - guest profile (named PAC) for students who need food and then get names/divisions to distribute as needed <p>Christmas Hamper</p> <ul style="list-style-type: none"> - for 1 possibly 2 families in need who may need that service for people who are willing to volunteer donations to that <p>Website</p> <ul style="list-style-type: none"> - trying to keep everything up-to-date, nobody's signed up for distribution

	<p>DPAC</p> <ul style="list-style-type: none"> - PAC 101/Finance 101 - key takeaways: we should be uploading the minutes from these meetings to the DPAC and there should be 2 admin on FB site, a lot of the other stuff we do, district recommends that 2 epipens should be on site for every child (maybe the school can but there is no prescription and you need to have one), lots of info on PACs online (PAC's helping PAC's), some schools have issues around graffiti, lack of respect, profanity, student/teacher respect - Charity Filing & DPAC – information needed, email, birthdates, etc., for both <p>New Secretary</p> <ul style="list-style-type: none"> - Amanda Toynbee <p>Healthy Head Checks</p> <ul style="list-style-type: none"> - Some creepy crawlies <p>Newsletter</p> <ul style="list-style-type: none"> - On website and email distribution
Next Meeting	January 24, 2019
Adjournment	PAC Meeting Adjourned at 20:16.